



Admissions

We follow Aberdeenshire guidelines for admission to nursery.

We would like to ensure the admission of children is fair, equitable and responsive to the needs and preferences of individual children and their parents and carers. No child will be excluded because of ethnicity, culture, religious beliefs, language, family background, special educational needs, disability, gender or ability.

All information for parents regarding admission is posted in the school and in the local press in January each year. The admissions process is decided by Aberdeenshire Council using a fair and equitable point system. The SMT join a cluster admissions meeting, where the client list is drawn up fairly, using the points system.

Induction

- On application to nursery, parents / carers are asked to provide personal details and information about their child and themselves. Confidentiality of information will be respected.
- Parents can access the Nursery prospectus and the school prospectus on the school website, or there is a paper copy of the Nursery prospectus for reference at the parent noticeboard. This gives details of the aims, policies and procedures.
- Parents are invited to a parent meeting in June when nursery procedures and curriculum are discussed.
- If a child is admitted to nursery under the Priority 1 scheme, an approach is made to parents to meet with a staff member to discuss the child's needs more fully.
- Where appropriate, if a child has support from outside agencies, the Nursery Team will begin the process of communication with these agencies.
- Links are made with any previous pre-school providers. (e.g. playgroups or private nurseries)

Settling in

- We make arrangements for the child and parents or carers to visit the nursery so that they can familiarise themselves with the group.
- We offer a warm and welcoming environment and ensure each child feels included, secure and valued.
- We deal sensitively with the child's readiness to leave the parent / carer, and the parent / carer's readiness to leave the child.
- We stagger the intake of the new children to the group. We invite the children in friendship / familiarity groups to the best of our ability (and knowledge).
- We provide feedback to parents / carers about how their child is coping in the nursery.

Transition to school

- We make arrangements for the child to visit the relevant primary 1 classroom and, where practical, to meet their primary 1 teacher.
- We pass reports and records of achievement to the primary 1 teacher.
- We work closely with the SMT and P1 teachers to devise class lists and arrange buddy support for children moving on to P1.