For the majority of staff PPE will not normally be necessary during daily activities.

Use of PPE should be based on a clear assessment of the risk and need for an individual child, ie personal care.

PPE to be worn when supporting children with personal care involving close contact e.g. during nappy changing, feeding, toileting and medical interventions.

**Types of PPE required for specific circumstances:**

* ROUTINE ACTIVITIES – No PPE required
* FOOD PREPARATION AND SERVING- apron and a disposable Type IIR face mask required
* CLEANING - apron and gloves required (double glove and change top pair of gloves often
* SUSPECTED COVID-19 – Gloves, apron, disposable type IIR face mask and a fluid-resistant surgical mask when direct personal care needed. Eye protection if a risk assessment determines there is a risk of splashes to the eyes. Gloves (double) and aprons worn when cleaning the areas where suspected case has been.
* INTIMATE CARE – Gloves, apron and Type IIR disposable face mask. Risk of splashing mitigated with the wearing of fluid-resistant surgical mask and eye protection. Gloves and aprons worn when cleaning the area.

PPE Equipment is:

* Aprons -change after every use (single use)
* Gloves - change after every use (single use)
* Disposable Type IIR face mask
* Fluid Repellent Surgical Masks –change after each session but wash with D10 after each use following instructions, named.
* If there is risk of spitting, or facial exposure to bodily fluids - then eye protection will minimise risk.
* Where manual handling / personal care is required, at least two members of appropriately trained staff should be available. It should be established if this additional support is needed and wear PPE where providing direct personal care.

**When using PPE follow this guidance.**

Only use the PPE required as stated above, in the order below

1. Hand decontamination
2. Disposable apron
3. Disposable Type IIR face mask
4. Fluid repellent surgical mask
5. eye protection if at risk of slashing to face or eyes
6. disposable gloves

Removal of PPE safely (in the order below of each item, if worn)

1. disposable gloves
2. hand decontamination
3. disposable apron
4. eye protection
5. hand decontamination
6. fluid repellent surgical mask
7. hand decontamination
8. Disposable Type IIR face mask, removed by the ties only, folded and bagged.
9. hand decontamination: wash hands with soap and hot running water for 20 seconds after all PPE has been removed

Disposing of PPE

* It is essential PPE is stored securely within disposable rubbish bags
* Rubbish bags disposed of with other clinical waste
* Disposable Type IIR face mask should be bagged before placed in bin.

Face Coverings:

Face coverings should not be required for most children unless clinically advised to do so.

Where adults cannot keep 2m distance and are interacting face-to-face for a sustained period (more than 15 minutes) a face covering should be worn, type IIR face mask, and will be provided if staff do not have their own.

Nursery Staff will be required to wear a type IIR face mask when working with the children and other staff in the Nursery environment. When moving around the School will be required to wear a mask.

Putting on face coverings

* Wash hands or sanitise hands
* Put on face mask with ties do not touch mask, secure so to have no gaps
* No not touch the mask when on
* Wash hands/sanitise hands

If you touch your mask, it becomes wet or you remove it, it will require to be disposed of and be replaced by a new mask.

Removing face coverings

* Wash hands/sanitise
* Remove with the ties only
* If disposable fold and dispose of in bag and tie bag, then bin in lined lidded bin.
* If cloth reusable place in double bag and tie, store securely until washed. Wash in boiling water or 60+ degrees washing machine cycle
* Wash hands/sanitise

Guidance and Links:

https://www.gov.scot/publications/coronavirus-covid-19-guidance-on-reopening-early-learning-and-childcare-services/pages/infection-prevention-and-control/#ppe

covid-19-decontamination-in-non-healthcare-settings guidance.

https://aberdeenshire.sharepoint.com/sites/Arcadia/services/Pages/Business%20Services/HR%20and%20OD/Health%20and%20Safety,%20Wellbeing%20and%20Risk%20Management/Health-and-Safety,-Wellbeing-and-Risk-Management.aspx.