* No phones to be on person when dealing with changes.
* If a child has a toilet accident or wet clothes through play change child in the disabled toilet.
* Follow PPE guidance attached.
* Get child’s change of clothes from their bag ready to change.
* Put PPE on following guidance. Clean down the seat or changing mat, whichever is needed with covid guard or D-10
* Get out resources required for specific changes.
* Remove soiled/wet clothes and put in nappy sack bags/double bag after changing.
* Remove nappy if wearing and dispose of in nappy bag with wipes then double bag. Dispose of securely within disposable rubbish bags and then disposed of with other clinical waste at end of the group’s session.
* Put on new clothes once the child is clean.
* Get the child to wash their hands, 20 second rule with running hot water and soap, put back their bag and return to their busy job.
* Label child’s bag with clothes. Add to laundry wooden box and put description of items on sheet on wall. Use persil non bio to wash clothes at 60 degrees. Soiled clothes are double bagged, labelled. Returned to parent at end of day. Keep bags in laundry room until returned.
* Wash down contaminated area with covid guard or D-10 spray following guidance, remove and dispose of PPE following guidance attached. All PPE is disposed of in securely stored disposable rubbish bags and then disposed of with other clinical waste at the end of each session. Individual named Eye protection and individual named eye protection box cleaned using covid guard or D-10 spray following guidance. Wash eye protection with soap and hot running water, dry with clean disposable towel, then stored in dry named box.
* Write in changing duplicate book and give parents, a carbon copy note that their child was changed, at the end of a session. If soiled clothes return to parent with note of change
* Wearing PPE, at end of group session remove waste disposable rubbish bag and dispose of with other clinical waste. Clean bin with covid guard or D-10 spray.

PPE guidance

PPE is required for all possible or confirmed COVID-19 patients. Wash hands before putting this on and put on PPE in the following order.

1. Disposable apron
2. Fluid repellent surgical mask
3. Eye protection if risk of splashing to the face or eyes
4. Disposable gloves (double) remove top pair after soiled items removed and then bagged.

Removing of PPE in the following order

1. Disposable gloves, hand decontamination
2. Disposable apron
3. Eye protection if worn, hand decontamination
4. Fluid repellent surgical mask, hand decontamination: wash hands with soap and hot running water for 20 seconds after all PPE has been removed and disposed of safely.

Nappies

An unopened bag of nappies and wipes will be supplied by the parent/carer.

Place nappies, wipes into labelled sealed box, leave for 72hrs before using.

Clothing items returned to child’s labelled bag after they are washed at 60 degrees and dried.